Spurcroft Primary School
Spurcroft Road
Thatcham
Berkshire
RG19 3XX

Telephone: 01635 871541

Email: office@spurcroft.w-berks.sch.uk
Website: www.spurcroft.w-berks.sch.uk

Headteacher: Mrs K Flowerdew

12 June 2026

Dear Parents and Carers,

Early Years Sports Day - Monday 22nd June
10:30am–11:30am (Picnic 11:45am–12:30pm)

We are really looking forward to Sports Day and would like to share some further details about how the morning will run.

Arrival and Event Organisation
On arrival, please wait by the main gate (next to the school reception), where a member of staff will let you through. Please sign in on the sheets provided and wait on the Key Stage 1 playground. Mrs Davey will invite you onto the field once we are ready.

The children will take part in a carousel of activities, moving around the field in a clockwise direction. Please go to your child's group and follow them around the activities, remaining behind the cones at all times.

Picnic Arrangements
At the end of the activities, children will return briefly to their classrooms to collect their lunches ready for the picnic. Please allow us around five minutes to organise this, then wait at your child's classroom door. We will sign them out to you to enjoy the picnic on the field. We expect this to be at approximately 11:45am.

If you are unable to attend and would like your child to join a friend's family for the picnic, please inform the class teacher at the start of the day. Key Stage 1 and Key Stage 2 staff will also send older siblings out to join you.

If you would like to order a picnic lunch for your child, please inform your child's teacher by Tuesday 16th June.
Please note: Hot dinners will not be available for Ash, Elm and Oak classes on the morning of Sports Day.

Part-Time Nursery Children
All children are invited to take part in Sports Day. Afternoon Nursery children should arrive at 10:15am via the school office. Mrs Dickety will collect them and take them to Oak Class.

All part-time Nursery children are welcome to stay for the picnic. Morning children may go home with you when you leave at 12:30pm (or earlier if needed).
Please inform Mrs Jones of your child's arrangements before the day.



Weather and Safety
The weather is likely to be warm, so please ensure your child:

Brings a hat
Has sunscreen applied
Has a named water bottle

Staff will be available to take children to the toilet and refill water bottles. If your child comes to you for this, please direct them to a member of staff rather than taking them yourself. The disabled toilet is available for parents and siblings to use.

End of the Event
A member of staff will indicate the end of the picnic at 12:30pm. At this point, siblings will return to the Early Years garden. We will then ask parents/families to leave.

Please ensure that all Oak, Ash and Elm children are signed back in with the lunchtime assistants at the gate of the Early Years garden. They will be wearing high-visibility jackets.

When leaving, please exit via the same gate you entered and remember to sign out. The gate will be supervised by a member of staff at all times.

Thank you for your support in helping us ensure a fun and safe Sports Day for everyone.

Kind regards,
Nursery and Reception Staff

