Freedom of Information

The Freedom of Information Act 2000 gives members of the public the right to access official information held by Public Authorities. Requests should be made in writing to Spurcroft Primary School, Thatcham, Berkshire, RG19 3FY and will be dealt with within the statutory 20 working days.

As well as responding to requests for information made under the Freedom of Information Act 2000, the school is required to publish information proactively. The Freedom of Information Act requires every School to have a publication scheme, approved by the Information Commissioner's Office (ICO), and to publish information covered by the scheme. The scheme sets out our commitment to make certain classes of information routinely available, such as policies and procedures, minutes of meetings, annual reports and financial information.

Spurcroft Primary School has adopted the West Berkshire Data Protection and Freedom of Information Policy which can be accessed below. In addition we have adopted the model publication scheme produced by the Information Commissioner's Office. This is a guide which sets out the information we hold, where it can be obtained and whether a fee is payable.

Refer to the data protection and freedom of information policy and the publication scheme on the policies page of the school website.